



ज़ाकिर हुसैन दिल्ली कॉलेज (सांध्य)
Zakir Husain Delhi College (Evening)
दिल्ली विश्वविद्यालय (University of Delhi)

जवाहरलाल नेहरू मार्ग, नई दिल्ली - ११०००२ Jawaharlal Nehru Marg, New Delhi - 110002
Phone: 011-23231899 Website: <https://zhdce.ac.in/> E-mail: zhpge.college@gmail.com



30.03.2024

Zakir Husain Delhi College (Evening) invites applications on plain paper from eligible candidates for appointment on deputation basis to the following non-teaching posts;

S. No.	Designation of the post	Level in pay matrix	No. of post
1.	Section Officer (Accounts)	Level-07 (Rs.9300-34800)	01

Last date of receipt of applications - 10.04.2024

Eligibility conditions for deputation for Section Officer (Accounts):

1. Graduate from a recognised University.
2. Experience in handling educational administration/purchase/accounts and finance in University or higher educational institution. Good knowledge of computer.
3. Person serving in the University or higher educational institution holding analogous post on a regular basis or the Senior Assistant working in the pay level-06 with minimum period of 05 years regular service in the cadre.

Age limit: The maximum age limit should not exceed 56 years on the closing date of the receipt of the application.

Selection method for Section Officer Accounts)

The selection of the candidates on deputation basis will be based on interview.

How to apply

Applications on plain paper together with required documents should reach the College "Zakir Husain Delhi College (Evening), Jawahar Lal Nehru Marg, New Delhi-110002" on or before 10.04.2024 by post. Applications can also be submitted online at guest@zhe.du.ac.in

The date and time of the interview will be notified on the college website only. Candidates are required to check the college website regularly.

mmf
30.3.2024



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General Note:

1. Application of such candidates will be considered only as are routed through proper channel and accompanied with educational certificates, vigilance clearance report and APAR (Annual Performance Assessment Report) of last five years.
2. The period of deputation will be initially for a period of one year renewable as per the requirement of the college.
3. The deputation shall be governed by the terms and conditions of Foreign Service Rules as applicable to the employees of the University of Delhi.
4. Application received without incomplete information/documents will be rejected.
5. College reserves the right not to fill the vacancy and/or reduce the tenure of the deputation.
6. In case of inadvertent mistake in the process of selection, which may be detected at a later stage, the college reserves the right to modify/withdraw/cancel any communication made by the college.
7. Candidates called for interview shall not be paid any TA/DA.

30.3.2024

Prof. (Dr.) Masroor Ahmad Beg
Professor-Principal

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1. DUCC for uploading on the University website
2. College Website
3. Registrar, University of Delhi for University website
4. Registrar, Jamia Millia Islamia for University website
5. Registrar, IP University for University website
6. Registrar, Hamdard University for University website
7. Principals, all Delhi University Colleges
8. College Notice Boards